



Republic of the Philippines  
**(PUBLIC ATTORNEY'S OFFICE)**  
**SAN CARLOS CITY, PANGASINAN DISTRICT OFFICE**  
Justice Hall, Bliss Pagal  
2420 San Carlos City, Pangasinan  
Email Address: [pao1sccp@yahoo.com.ph](mailto:pao1sccp@yahoo.com.ph)  
Tel. No. (075) 633-0600



## REQUEST FOR QUOTATION

The Public Attorney's Office will undertake a procurement transaction for the purchase of the following:

Item	Description	Quantity
1	Computer Wifi Ink Tank Printer	2
2	Uninterruptible Power Supply (UPS)	4

through Small Value Procurement (SVP) under the Revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) 9184, for the use of the **PAO-San Carlos City Pangasinan District Office**. The Approved Budget for the Contract (ABC) is **SIXTY-SIX THOUSAND PESOS (Php66,000.00)** inclusive of government taxes and charges.

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the items listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by you or your authorized representative not later than **October 27, 2023** to the address below:

**PUBLIC ATTORNEY'S OFFICE**  
**San Carlos City, Pangasinan District Office**  
Justice Hall, Bliss Pagal  
San Carlos City, Pangasinan  
Email Add: [pao1sccp@yahoo.com.ph](mailto:pao1sccp@yahoo.com.ph)  
Tel. No. (075) 633-0600

For further inquiries, please look for:

**MS. MYRNA O. MACARAEG**  
**PUBLIC ATTORNEY'S OFFICE**  
Justice Hall, Bliss Pagal  
San Carlos City, Pangasinan  
Email Add: [pao1sccp@yahoo.com.ph](mailto:pao1sccp@yahoo.com.ph)  
Contact No. 0915-4137884

General Conditions:

1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE;
2. DELIVERY LOCATION: PUBLIC ATTORNEY'S OFFICE, SAN CARLOS CITY, PANGASINAN
3. DELIVERY PERIOD: 15 CALENDAR DAYS UPON RECEIPT OF P.O.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS;

## PRICE QUOTATION FORM

Date: \_\_\_\_\_

**PUBLIC ATTORNEY'S OFFICE**  
**San Carlos City, Pangasinan**

Ma'am:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Quantity	ABC Total Price	Unit Price	Total Price
1	Computer Wifi Ink Tank Printer	2	40,000.00	20,000.00	
2	Uninterruptible Power Supply (UPS)	4	26,000.00	6,500.00	
<b>TOTAL</b>			<b>66,000.00</b>		

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(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period \_\_\_\_\_  
Warranty \_\_\_\_\_  
Price Validity \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Contact Number/s

\_\_\_\_\_  
Email Address